

## Museum of Nature & Science Online Registration Instructions

- By registering on-line, you will receive instant confirmation regarding your programming choices.
- In order to register for a program, you will need to have an MNS User Account. You do not need to be a member in order to set up an account, but you will need to establish an account before you can make any purchases from the website. You must have a valid email account in order to receive an email confirming your purchase.
- **If you ARE a member, before you start, make sure you have your MNS Membership number and a valid credit card.**
- Forgot your membership number? Password or username?  
E-mail [membership@natureandscience.org](mailto:membership@natureandscience.org)

### Please take the following steps to prepare to register:

1. Go to [www.natureandscience.org](http://www.natureandscience.org)
2. On MNS main web page click on the "Buy Tickets Now" link in the top right hand corner.
3. You will be transferred to the Online Ticketing main page.
4. In order to complete your purchase you will need to LOG IN.
  - Click on the LOG IN link in the top light grey bar above the program dates.
  - Returning customers, enter your User Name and Password
  - If you don't have an account with us and **ARE NOT a MNS member**, please click on NEW VISITORS CREATE AN ACCOUNT HERE icon to create account
  - If you don't have an account with us and **ARE an MNS member**, please click on MNS MEMBERS REGISTER HERE to create an account. You will need your MNS Membership number to create an account and receive your member's discount.
5. Once your account has been created and you have listed all children that you want to purchase camps for, your next step is to click the LOG IN icon then click on the Purchase Education link.

### Now you are ready to register for your programming

1. Click forward to the appropriate month. (The month your program begins)
2. Select program(s) by title with appropriate age group. The dates the programs are offered will always be a Monday. Selecting the desired program will show you the program start time and the number of spaces available for the selected program.
3. If spaces are available for the selected program, click the ADD TO CART button at the bottom of the page.
4. Click CONTINUE SHOPPING and repeat the process above until all desired programs or add-ons are included.
5. When you have completed your shopping click COMPLETE PURCHASE to proceed to checkout.
6. Enter Credit Card information and click on PURCHASE to purchase the camp.
7. When your purchase is complete, you will receive a TRANSACTION CONFIRMATION on your screen.
8. Please print out this confirmation page for your records.
9. You will also receive an email confirmation of your purchase.
10. In 7-10 days you will receive a registration packet with specific information regarding your programs.